

# reminderXchange

*interactive messaging*

office generates  
contact list

office uploads list  
and wording

messages  
approved/sent

## What exactly is a message blast?

A message blast is a customized message sent to whomever you wish. You already send reminders but what if you wanted to send an important notification to your entire patient population? A message blast is a quick, convenient way to accomplish this.

## EXAMPLES OF USE

- New office location notification
- Change in staff notification
- New pre-visit procedure/instructions
- Expansion of care or treatment notification

## Why would I need to send out a message blast?

Say you're office is moving to a new location and you wanted all your patients to have the new address. Simply go through the steps on the Message Blast tab of the website to initiate sending notifications.

- First, generate a contact list containing all of the people you wish to receive the message and their phone number, email address and/or cell number.
- Next, type in the desired wording for the outgoing message the people will receive.
- Then select which message type(s) are to be used. You may choose phone, email, text or all three.
- Select/upload your contact file and submit your info.

The reminderXchange support team will then generate your new message and contact you for approval. A \$50 setup fee applies to this service for each new message that is prepared and processed. Lists over 500 lines are charged an additional 10 cents per line after line 500.